



## **Kenilworth – Maroochy Shire Mayor's Prize 2008**

### **Submission Requirements:**

1. Your completed entry form.
2. A CD or DVD containing the following –
  - a. Images of your three works from which the judges may make a selection for short-listing. One of these should be identified as your preference for short-listing (see image guidelines below).
  - b. A general Artist's Statement indicating your style, philosophy, artistic focus or whatever you think may be useful to people viewing your work. Please do not include descriptions of specific works. This statement must be no longer than 200 words and the file format can be Microsoft Word (.doc), Rich Text Format (.rtf) or plain text (.txt).

### **Image Guidelines:**

The judges make their initial selection from a CD compilation of all the submitted works. The final images are constrained to a 1024 x 768 pixel envelope. We will do our best to maintain quality while converting whatever you send us into this format but, in order to give your work the best presentation, please note these suggestions:

1. It is advisable to take care with the photography, especially lighting, to ensure a faithful image.
2. Work with multiple parts (e.g. a triptych) should be photographed assembled in its proper arrangement and not submitted as individual images.
3. Most image file formats are acceptable but a high quality JPEG (.jpg) image is preferred.
4. The image size should be no smaller than 1024 x 768 pixels.
5. Do not embed images in document files (Word, PDF, PowerPoint etc.).
6. When presenting image files on your CD, write them to the root directory and use your name as the CD volume label.
7. Use the title of your work as the name for its image file (do not use unconnected file names, like IMG0001 for example).
8. Identify your nominated work by adding the word 'NOMINATED' to the beginning of the file name.
9. If you wish to include descriptions of your three works do this as a single Microsoft Word or text file and refer to each piece by its title. Do not add descriptive text to the image of the work itself.

### **Please Note:**

If you need advice about producing your image CD/DVD, or are unable to produce one, please email our Webmaster for help – [webmaster@kenilwortharts.org.au](mailto:webmaster@kenilwortharts.org.au)